



Mercy College

Fees & Charges Policy 2021

**Cnr Beach Rd & Mirrabooka Ave, Koondoola WA 6064
PO Box 42, Mirrabooka WA 6941**

Telephone : (08) 9247 9247
E-mail : 8400MercyPaysAndAccounts@cewa.edu.au

*Please direct enquiries regarding fees and payments to the Finance
Manager, Mrs Priscilla Shumack*

ENROLMENT APPLICATION FEE:

This is a non-refundable payment of \$50

ADVANCED FEE ON ACCEPTANCE

\$500 - Year 7 to Year 12; and

\$250 - Kindy to Year 6 (\$100 for all Health Care Card Holders)

All advanced fee will be credited to your school fees in the year that your student starts school. Please note that if you do not notify us of the withdrawal of your child prior to the **1st October**, you will forfeit the entire confirmation payment. If prior notice is given, there will be an administration fee of \$100 deducted.

ANNUAL FEE:

This is made up as follows:

Tuition:

- Equipment and teaching aids, maintenance of equipment, power or chemicals required to make equipment operable;
- Handouts, programmes, worksheets, test or examination papers;
- Chemicals and other materials used in science classes; and
- Religious education resource books.

2. Amenities and Levies:

An amenities levy is charged per annum per student. This charge covers excursion fees, sports venue entrance, bus hire, school annual, photocopying, class consumables, guest speakers, performances at school and other items, which are supplied as part of the regular curriculum. However, it does **NOT** cover Swimming, Camps and retreats, theatre or movie entrance fees for after-school excursions, excursions of a recreational nature or project material. **Other subject charges may apply.**

THE COMPOSITE TUITION FEES

	Tuition Component		Fees Amenities/ Levies/Other fees		= Total Composite Tuition Fee Excludes Building Levy and Parent Council Levy
Kindy	\$ 798	+	\$ 300	=	\$1098
Pre-primary	\$1328	+	\$ 445	=	\$1773
Year 1 to Year 2	\$1328	+	\$ 575	=	\$1903
Year 3 to Year 5	\$1328	+	\$ 595	=	\$1923
Year 6	\$1328	+	\$ 915	=	\$2243
Year 7	\$3059	+	\$1260	=	\$4319
Year 8	\$3059	+	\$ 932	=	\$3991
Year 9	\$3059	+	\$1050	=	\$4109
Year 10	\$3471	+	\$ 970	=	\$4441
Year 11	\$3471	+	\$1005	=	\$4476
Year 12	\$3471	+	\$1155	=	\$4626

As per the recommendation received from the Catholic Education Office, our fees will remain unchanged for 2021

Discounts for Siblings

The following discounts on tuition fees will apply:

2 nd Student	15%
3 rd Student	30%
4 th student	NIL Tuition fee

BUILDING LEVY

A levy to assist with the financing of new buildings and the debt servicing of existing buildings is charged at **\$500** per annum per family. This is a compulsory fee.

PARENT COUNCIL LEVY

The Parent Council Levy is charged at **\$65** per annum per family and is a contribution made by families each year. The purpose of the levy is to help to provide funding for items or events, which fall outside the standard Amenities Fee

CAMPS & RETREATS

Parents will be notified in advance if their students will be involved in camps, retreats and special events

INSTRUMENTAL MUSIC TUITION (charged in Term Two)

External music tutors offer tuition in various instruments and voice. Application can be made through the music office. The music tutors charge parents direct and all music fees must be paid directly to the tutor.

Four weeks written notification is required for withdrawal from music lessons. Instruments may be hired at a fee of \$200 per annum and will be charged to your fees account.

INSURANCE

The College has a Student Accident Insurance Policy covering all students during school hours and for school-organised events after hours (the cost for this is covered by the College). However, **parents are advised to have additional private health insurance.**

HEALTH CARE CARD TUITION FEE DISCOUNT SCHEME (HCC) – In accordance with Catholic Education Commission policy the College provides considerable assistance with tuition fees. Please note that the table below shows the HCC payment that applies to HCC Holders ONLY. This does not include the Building Levy and Parent Council fees that is charged per family

	Tuition Component	Fees Amenities/ Levies	= HCC Payment Excluding Building Levy/Parent Council Levy
Kindy	\$ 300	+ \$0	= \$300
Pre Primary	\$ 300	+ \$0	= \$300
Year 1 to Year 2	\$ 300	+ \$130	= \$430
Year 3 to Year 5	\$ 300	+ \$130	= \$430
Year 6	\$ 300	+ \$450	= \$750
Year 7	\$1500	+ \$400	= \$1900
Year 8	\$1500	+ \$72	= \$1572
Year 9	\$1500	+ \$190	= \$1690
Year 10	\$1500	+ \$110	= \$1610
Year 11	\$1500	+ \$145	= \$1645
Year 12	\$1500	+ \$295	= \$1795

FAMILY FEE ASSISTANCE

Financial assistance is available to families who do not qualify under the Health Care Card (HCC) Scheme but believe that they may experience financial difficulties with their fees. **For such families, it is necessary within 14 days of receiving the school account for the family to contact Beach Rd Reception and obtain an 'Application for Review of School Fees' form.** Once the form is returned fully completed, the applicant will be contacted and given an appointment time with the Finance Manager.

FEEDER SCHOOL DISCOUNT

The College acknowledges its close ties to the Catholic Primary Schools which are part of its feeder school catchment. If you have a child attending Mercy College in Years 7-12 AND a child (or children) attending either Majella Catholic Primary, Mary MacKillop, Our Lady of Mercy or St Gerard's Primary, you need to fill out a form applying for a rebate of \$80 per year off your family account at this College. This does not apply to families receiving the HCC rebates. Forms are available at the College.

WITHDRAWAL OF STUDENTS

Parents are required to give a **full term's notice** in writing if they intend to withdraw their son or daughter from the College during the course of the school year. Please note that in the event of failure to advise the College of withdrawal a full term's fee will apply.

PAYMENT OF ACCOUNTS

The payment of College fees forms part of the Offer and Acceptance contract signed by parents when a student is enrolled at Mercy College.

All fees are to be finalised by 30th of November each year.

Option 1	Single Instalment	Payment due on 19 March in full for the year
Option 2	Two Semesters	First payment due 19 March; Second payment due 24 July
Option 3	Term	First payment due 19 March; Second payment due 7 May; Third payment due 23 July; Fourth Payment due 15 October
Option 4	Monthly	As agreed with the Finance Department
Option 5	Fortnightly	As agreed with the Finance Department

Please note options 4 and 5 are only available via a direct debit arrangement.

All parents not wishing to use OPTION 1 will be required to nominate their selected alternate method of payment prior to the 19th March 2021 and adhere to those payment arrangements. **Failure to pay fees could result in the College appointing debt collectors and any costs incurred will be added to your school fees.**

Payment may be made by - **Cash, Cheque, Money Order, EFTPOS, Credit Card, BPAY or by Direct Debit.**



Paying by Direct Debit

This allows your account to be paid automatically to the College from a nominated bank account or credit card by weekly, fortnightly or monthly instalments. Forms are available from the Finance Department at Beach Road Administration and on Mercy Website - <https://www.mercy.wa.edu.au/enrolments/fee-structure-withdrawal>



Mailing your Payment

Tear off the remittance advice and send your cheque/money order or credit card details to the Finance Department at Beach Road Administration.



Paying in Person

Present the remittance advice with your payment at Beach Road Administration during office hours 8:00am – 4:00pm.

EFTPOS

Various bank or credit cards are accepted for prompt payment (excluding American Express and Diners Club).



Pay by Phone

Telephone the Finance Department on 9247 9203 and have your credit card details available (**excluding American Express and Diners Club**).



BPAY

Telephone and Internet Banking - call your bank to pay your account quoting our **Bill Code 280602** and your Reference Number.

Please direct any queries to the College Finance Manager, Mrs Priscilla Shumack or the Beach Road Reception on 9247 9247.